## User Instructions on how connecting to Axialine

Step 1°: Log in to AXIAline and select Connection

From the group's website select the <u>Axialine - Login (axialine.gr)</u>

Select connection at the top right of the screen

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#### Step 2° Select Forgot password

Select Forgot password (at the left end of the form)



## Step 3° Enter the username

In the form, fill in the Username field and the Text verification field and select Next

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Sign In			
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### Step 4° Send Password Reset Link

Select Send Password Reset Liaison Link

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# Step 5° You receive mail with the Reset password link

At the email you have registered in the AXIAline user creation form, you will receive the following message. Click on the link.

AXIAline: Reset Your Password A Axia <axia@athexgroup.gr> To ⊞Issuers Support Services ① If there are problems with how this message is displayed, click here to view it in a w</axia@athexgroup.gr>	ab browser.	
	Reset your password	Ορισμός νέου password
	Dear ESQTEPIKOS XPHSTHS ESQTEPIKOS XPHSTHS,	Αγαπητέ/ή ΕΣΩΤΕΡΙΚΟΣ ΧΡΗΣΤΗΣ ΕΣΩΤΕΡΙΚΟΣ ΧΡΗΣΤΗΣ,
	You can reset your AXIAline password by clicking on the link below:	Μπορείτε να ορίσετε νέο συνθηματικό χρήστη (password) στην υπηρεσία AXIAline κάνοντας κλικ στον παρακάτω σύνδεσμο:
	https://www.axialine.gr/c/portal/update_password? p_l_id=34&ticketKey=b40cd2c7-0777-6532-beb1- 97d27eca0e98	https://www.axialine.gr/c/portal/update_password? p_l_id=34&ticketKey=b40cd2c7-0777-6532-beb1- 97d27eca0e98
	This link will remain valid until 12/15/2023 10:15 EET	Ο σύνδεσμος αυτός ισχύει έως 15/12/2023 10:15 ΕΕΤ
	device 193.242.251.25 with address 193.242.251.25.	Το αίτημα ορισμού νέου password έγινε από τη συσκευή 193.242.251.25 με διεύθυνση 193.242.251.25.
	For any problem regarding the change of your password, please do not hesitate to contact us <u>here</u> .	Για οποιοδήποτε πρόβλημα σχετικά με την αλλαγή του password σας, παρακαλούμε επικοινωνήστε μαζί μας <u>εδώ</u> .
	Sincerely, AXIA Platform Support Team <u>axia@athexgroup.gr</u> https://www.axialine.gr/el/index	Με εκτίμηση, Ομάδα Υποστήριξης Πλατφόρμας ΑΧΙΑ <u>axia@athexgroup.gr</u> https://www.axialine.gr/el/index

### Step 6° Create Password

Enter the Username given to you by ATHEXCSD and the password you wish to use twice, according to the rules displayed.

Tap save.

Change Password	en-
The password must comply with the following rules:	
contain at least 8 characters	
<ul> <li>contain at least 5 different characters</li> </ul>	
<ul> <li>contain at least one digit</li> </ul>	
<ul> <li>contain at least one capital letter</li> </ul>	
contain at least one non-capital letter	
<ul> <li>contain at least one special character from ~!(@#\$"&amp;*()=+  {} ;;,&lt;&gt;/?</li> </ul>	
<ul> <li>contain the same character repeated consecutively at most twice</li> </ul>	
** Note that the last five passwords used within the last 26 weeks cannot be reused.	
Usemame	
Username Password	
Username Password	٥
Username Password Enter Again	0

## Step 7° : Select Login

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	Contact Terms of one Data protection

Enter password twice and "Save"

## Step 8° : Accept the terms of use

Select Agree

Terms of Use	en-US
Placeholder for Terms of Use Terms of use are shown to each user on first login. An administrative user must configure the Terms of Use at 1 Panel > Configuration > Instance Settions	Control
I Agree I Disagree	

## Step 9°: Set the security question and answer

Select from the list of values the question you wish to set as a security question and set the answer.

Tap save.

This question and answer will be used in case you do not remember your password to reset it.

	e
Question	
what-is-your-father's-middle-name	\$
Answer	